

SEIU Local 1021 OUSD Chapter v2 4252024

Notice of Chapter Elections 2024

An election for Local 1021 OUSD Chapter Officers and Area Representatives [aka Stewards] will be conducted according to the rules and timelines described below in accordance with Local Template Bylaws.

Election Process

The election shall be conducted from 8 AM Tuesday, June 4, 2024 through 11.59 PM Thursday, June 6, 2024.

The election shall be conducted electronically using Election Buddy. Election buddy will provide a secure and accurate tabulation of voting results upon completion of voting. Notification of election results to the membership will take place on **Friday, June 7, 2024.**

Each member in good standing will receive an email and/or text from Election Buddy containing a link to the ballot. Members should click the link, complete the ballot and then click submit.

Nomination Process

Members in good standing may nominate themselves or other member(s) in good standing.

In order to accept the nomination, a member must be in good standing (dues paying) and must have been employed with OUSD for a minimum of one year.

Nominations for office will be made from the floor at a Special Membership meeting where the Elections Committee recommendation will be outlined, and/or submitted in writing to the Election Committee.

Members may only run for one position, either Chapter officer or Area Representative [aka Steward].

Nominations for the elected positions shall be accepted in the form of an email to:

OUSDSEIUelections2024@gmail.com

The Chapter Elections Committee will accept nominations beginning Thursday, April 25, 2024 and ending Friday, May 10, 2024.

Third parties making nominations must include the nominee(s) on the nomination email and the nominee(s), in turn, must acknowledge and accept via email by the deadline Friday, May 10, 2024.

Chapter officers will hold two (2) year terms and are expected to serve until March 2026.

Members in good standing may submit nominations for the following Chapter officer positions.

- President
- Vice Presidents
- Chief Stewards
- Secretary
- Treasurer
- COPE Coordinator

President:

1. The President shall be the presiding officer of the chapter and shall preside over all Chapter Membership meetings;
2. The President shall be ex-officio member of all committees;
3. The President shall appoint or ask for volunteers for all committees that are necessary for the functioning of this Chapter;
4. The President shall give a report of his/her activities at each chapter membership meeting;
5. The President shall make appointments to vacancies in officer positions of the Chapter, subject to approval of the chapter membership.
6. The President shall attend to all other business of the chapter as is incumbent upon the office of the President; and
7. The President shall be one of three (3) signatory officers authorized to withdraw funds from the Chapter account, after such expenditures have been approved by the Chapter Board and/or General Membership.

1st Vice President Oakland Child Development Paraprofessional Association (OCDPA), **2nd Vice President (White Collar)**, and **3rd Vice President (Instructional Support Specialist / Instructional Assistant)**:

1. The Vice President shall perform the duties of the President in the President's absence;
2. The Vice President shall assist the President in the operation of all affairs of the Chapter; and
3. The Vice President, when performing the duties of the absent President, shall give a report of his/her activities at each Chapter membership meeting.
4. The 1st Vice President (OCDPA) shall be one of three (3) signatory officers authorized to withdraw funds from the Chapter account, after such expenditures have been approved by the Chapter Board and/or General Membership.

Chief Steward Oakland School Employees Association (OSEA) and **Chief Steward** Oakland Child Development Paraprofessional Association (OCDPA):

1. The Chief Steward shall serve as a resource for Area Representatives/Stewards in carrying out their duties at the worksite.

Secretary:

1. The Secretary shall keep an accurate record of proceedings of all Chapter Membership meetings and receive the recordings of committee meetings; and
2. The Secretary shall keep on file, in the **Oakland** SEIU Local 1021 office, minutes and agendas of all Chapter Membership meetings and other correspondence. These records shall be made available to any member of the Chapter upon request. These records shall also be made available to the Secretary of the Local Union upon request.

Treasurer:

1. The Treasurer shall provide a financial report at membership meetings. All funds, including income and expenditures, shall be recorded and proper financial records shall be maintained in accordance with procedures established by the Local Union. These records shall be transmitted to the Executive Board of the Local Union upon request. All fiscal records shall be kept for a period of at least six (6) years or longer if required by applicable law.
2. The Treasurer shall be responsible for Chapter account deposits and dispersals. The Treasurer shall be one of three (3) officers authorized to withdraw funds from a Chapter account, after such expenditures have been approved by the Executive Board and/or General Membership. The Treasurer shall present the Chapter financial records for audit at the direction of the Treasurer of the Local Union or his/her representative.

Committee on Political Education (COPE) Coordinator (1 Elected Position):

1. The COPE Coordinators are responsible for providing political information and education to the members of the Chapter.
2. They assist and coordinate with turnout, and other duties related to political activities of the Chapter and the Union.

Area Representatives [aka Stewards 9 Positions]

The Area Representatives [aka Stewards] organize and assist with local representation of membership issues.

Area Representative **District Office** – 2 White Collar

Area Representative **900 High Street** – 1 White Collar

Area Representative **West Oakland** – 1

Area Representative **North Oakland** – 1

Area Representative **East Oakland** – 2

Area Representative **ECE Local Wide** - 2

Election Committee

The Election Committee is comprised of La'Karri Watkins, Angel Ho, Adrianna Williams and Julia Martinez (alternate) who have agreed to oversee a free and fair election for all members.

Members of the Election Committee may not be candidates for office in the election. The committee shall adopt all rules and regulations necessary to assure a fair and honest election and nominations procedure and shall provide each candidate with a copy of same. The committee also hears challenges to the conduct of the election. The Election Committee shall submit a written report to the Chapter Board and Local 1021 President within three working (3) days following the ballot count. The report shall include the election rules, procedures, schedule, candidate/issue vote totals, any challenges filed, and names and phone numbers of Election Committee members. Election results shall be provided to the membership following the election.

Challenges and Appeals

Challenges to or disputes arising from a Chapter election must be submitted to the Chapter Election Committee within three (3) working days of the submission of the committee's election report to the Chapter Board. Challenges must be submitted in writing and must cite specific violation(s) of the Chapter election rules and procedures, Chapter bylaws, or the Local 1021 Bylaws and Constitution. Challenges to the election will be considered valid only if they cite specific violations of election rules and procedures, Chapter bylaws, or the Local 1021 Bylaws and Constitution and if the alleged violation may have affected the outcome of the election. The Chapter Election Committee shall investigate and resolve challenges within ten (10) working days of receipt of the challenge. The Election Committee may order a re-run of all or part of the election.

Challenges or disputes which are denied or cannot be resolved by the Chapter Election Committee may be appealed in writing to the Local 1021 Executive Board within five (5) working days of receipt of the Chapter Election Committee's decision. The Local 1021 Executive Board shall investigate and respond within fifteen (15) working days of receipt of the challenge. Challenges to the election will be considered valid only if they cite specific violations of the Chapter election rules and procedures, Chapter bylaws, or the Local 1021 Bylaws and Constitution and if the alleged violation may have affected the outcome of the election.

Thank you for your participation, and good luck to all prospective candidates.

SEIU Local 1021 – OUSD Chapter Election Committee