



**SEIU Local 1021**  
**2022 San Joaquin Superior Court Chapter Officer**  
**Election Notice and Notice of Nomination Form**

Election for the San Joaquin Superior Court Chapter Officer Positions of:

President  
Chief Steward  
Secretary/Treasurer  
Professional Representative  
Office & Office Technical Representative  
Manteca Courthouse Representative  
Stockton Courthouse Representative  
Lodi Courthouse Representative  
JJC Representative

**The election will be held electronically via Election Buddy on January 9<sup>th</sup> 8am through January 12<sup>th</sup> 5pm. Results will be sent out on Friday, January 13, 2023.**

In order to run for a Chapter Officer position, nominees must have been members in good standing since September 1, 2021.

Deadline to submit a nomination is December 5<sup>th</sup> - 5:00p.m.

Nominations may be submitted by email [becky.hansen@seiu1021.org](mailto:becky.hansen@seiu1021.org); by fax 209-461-0574; by handling a completed form to the Union Field Rep. or Committee Member Gayle Elledge/Pam Edwards/Liza Anaya/Brittney Kaufman.

The deadline for nominees to accept the nomination and turn in a candidate statement is December 16, 2022. Nominees can accept by phone when contacted by the committee or via email to the Elections Committee c/o [becky.hansen@seiu1021.org](mailto:becky.hansen@seiu1021.org).

Candidate statements are due December 16<sup>th</sup> to the Elections Committee, c/o [becky.hansen@seiu1021.org](mailto:becky.hansen@seiu1021.org).

The final list of candidates will be published December 19<sup>th</sup> 5pm.

The Chapter can send two (2) delegates to the SEIU Local 1021 Convention. The Chapter bylaws identify which Chapter Officers serve as delegates: President and Secretary/Treasurer. The delegate alternates are the Chief Steward and COPE Coordinator.

Challenge Procedure: The Elections Committee hears all challenges to the conduct of the election. Challenges to the election must be submitted in writing to the Election Committee, c/o [becky.hansen@seiu1021.org](mailto:becky.hansen@seiu1021.org) within three working days of the Election Committee's submission of the election report to the Chapter Executive Board. Challenges must be in writing and submitted in writing and must cite specific violation(s) of the Chapter election rules or procedures, Chapter bylaws, or the Local 1021 Constitution. Challenges will only be valid if they cite specific violations of election rules, Chapter bylaws and procedures or the Local 1021 Constitution and if the alleged violation would change the outcome of the election. The Chapter Election Committee shall investigate and resolve challenges within ten (10) working days of receipt of the challenge. The Election Committee may order a re-run of all or part of the election. Challenges or disputes which are denied or cannot be resolved by the Chapter Election Committee may be appealed in writing to the Local 1021 Executive Board within five (5) working days of receipt of the Chapter Election Committee's decision. The Local 1021 Executive Board will investigate and respond within fifteen (15) working days of receipt of the challenge. Challenges will only be valid if they cite specific violations of election rules and procedures, Chapter Bylaws or the Local 1021 Constitution and if the alleged violation would change the outcome of the election.

Election Committee Members:

Gayle Elledge [gelledge@sjcourts.org](mailto:gelledge@sjcourts.org) (209) 992-5346  
Pam Edwards [pedwards@sjcourts.org](mailto:pedwards@sjcourts.org) (209) 992-5400  
Liza Anaya [lanaya@sjcourts.org](mailto:lanaya@sjcourts.org) (209) 992-5528  
Brittney Kaufman [bkaufman@sjcourts.org](mailto:bkaufman@sjcourts.org) (209) 992-5381

**2022 SJC Courts Officers Nomination Form**

Nominations may be submitted by email to [becky.hansen@seiu1021.org](mailto:becky.hansen@seiu1021.org); by fax 209-461-0574; by handing a completed form to the Union Field Rep. or Committee Member Gayle Elledge/Pam Edwards/Liza Anaya/Brittney Kaufman.

(You must be a member in order to nominate) Please provide the following information about yourself:	
Name: _____	Worksite: _____
Classification: _____	Phone #: _____

I nominate \_\_\_\_\_ for the following position: (check only one)  
(name)  
 President     Secretary/Treasurer     Chief Steward  
 Office &Office Technical Representative     Professional Representative     Manteca Representative  
 Lodi Representative     Stockton Representative     JJC Representative  
Their worksite is \_\_\_\_\_, and their work phone is\_\_\_\_\_.

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I nominate \_\_\_\_\_ for the following position: (check only one)  
(name)  
 President     Secretary/Treasurer     Chief Steward  
 Office &Office Technical Representative     Professional Representative     Manteca Representative  
 Lodi Representative     Stockton Representative     JJC Representative  
Their worksite is \_\_\_\_\_, and their work phone is\_\_\_\_\_.

\*\*\*\*\*

I nominate \_\_\_\_\_ for the following position: (check only one)  
(name)  
 President     Secretary/Treasurer     Chief Steward  
 Office &Office Technical Representative     Professional Representative     Manteca Representative  
 Lodi Representative     Stockton Representative     JJC Representative  
Their worksite is \_\_\_\_\_, and their work phone is\_\_\_\_\_.

\*\*\*\*\*

I nominate \_\_\_\_\_ for the following position: (check only one)  
(name)  
 President     Secretary/Treasurer     Chief Steward  
 Office &Office Technical Representative     Professional Representative     Manteca Representative  
 Lodi Representative     Stockton Representative     JJC Representative  
Their worksite is \_\_\_\_\_, and their work phone is\_\_\_\_\_.

\*\*\*\*\*

I nominate \_\_\_\_\_ for the following position: (check only one)  
(name)  
 President     Secretary/Treasurer     Chief Steward  
 Office &Office Technical Representative     Professional Representative     Manteca Representative  
 Lodi Representative     Stockton Representative     JJC Representative  
Their worksite is \_\_\_\_\_, and their work phone is\_\_\_\_\_.

**Turn Over For Officers' Duties**

## Article 5. OFFICERS AND DUTIES:

### (1) President:

- a. The President shall officiate at all meetings and shall be responsible for overseeing the implementation of directives voted on by the Chapter membership.
- b. The President shall be an ex-officio member of all committees.
- c. The President shall be one of three (3) officers authorized to withdraw funds from the Chapter account, after such expenditures have been approved by the Executive Board and/or General Membership.
- d. The President shall be an automatic delegate to the Local 1021 biennial convention.

### (2) Secretary/Treasurer:

- a. The Secretary/Treasurer shall keep a correct record of the proceedings of all Executive Committee and General Membership meetings and shall and provide a copy thereof to the Secretary of the Local Union upon request.
- b. The Secretary/Treasurer shall receive all correspondence and communications on behalf of the Chapter.
- c. The Secretary/Treasurer shall be responsible for Chapter account deposits and dispersals and for carrying out the duties described in Article 4.8.
- d. The Secretary/Treasurer shall be one of three (3) officers authorized to withdraw funds from a Chapter account, after such expenditures have been approved by the Executive Board and/or General Membership.
- e. The Secretary/Treasurer shall present the Chapter financial records for audit at the direction of the Treasurer of the Local Union or his/her representative
- f. The Secretary/Treasurer shall be an automatic delegate to the Local 1021 biennial convention.

### (3) Chief Steward:

- a. The Chief Steward shall serve as a resource for shop stewards in carrying out their duties at the worksite.
- b. The Chief Steward shall maintain a Chapter Grievance file and work with the Local's Staff on resolving grievances.
- c. The Chief Steward shall attend and complete training in the relevant areas of Labor Relations.
- d. The Chief Steward shall act as President in the absence of the President.
- e. The Chief Steward shall be one of three (3) officers authorized to withdraw funds from a Chapter account, after such expenditures have been approved by the Executive Board and/or General Membership.
- f. The Chief Steward shall be an automatic delegate to the Local 1021 biennial convention.

### (4) COPE Coordinator and County COPE Committee:

- a. The COPE Coordinator shall be responsible for providing political information and education to the members of the chapter.
- b. S/he shall assist and coordinate with turn-out, COPE cards, and other duties related to political activities of the chapter and Local Union.
- c. The coordinator will also be the chapter representative to the Local 1021 County COPE Committee. Additional members may attend County COPE Committee meetings. The number and selection of additional members is governed by the rules of the County COPE Committee.
- d. The COPE Coordinator shall be an automatic delegate to the Local 1021 biennial convention.

### (5) Court House Representative

- a. The Court House Representative functions as the facilitator, coordinator and organizer for their work site.
- b. The Court House Representative is the link between their work site and the rest of the membership.
- c. The Court House Representative shall convene work site meetings as needed and as requested by the members.
- d. The Court House Representative attends at least four Chapter meeting per year.
- e. The Court House Representative is a member of the Chapter Executive Board, attends these meetings and reports back to their work site.
- f. The Court House Representative helps with Union programs and actions.

### (6) Professional and OOT Unit Representatives:

- a. The Bargaining Unit Representatives function as the facilitator, coordinator, and organizer for their bargaining unit.
- b. The Bargaining Unit Representatives are the link between their bargaining unit and the rest of the membership.
- c. The Bargaining Unit Representatives shall convene bargaining unit meetings as needed and as requested by the members.
- d. The Bargaining Unit Representatives attend at least four Chapter meeting per year.